THE ESSENTIALS OF LIFE SCIENCE RESEARCH **GLOBALLY DELIVERED™** 







# **STANDARD ATCC** SAFE DEPOSIT SERVICE

Cell cultures, microorganisms, and other biological materials are valuable assets to organizations, and loss of these materials can be costly. Redundant storage is essential for the long-term security of biological materials. The experts at ATCC have been providing safe deposit services for corporations, government laboratories, and academic institutions for over 30 years. As a neutral nonprofit organization, ATCC stores valuable cells, microorganisms, and related materials safely and dependably.

Our standard safe deposit service is consistent with ATCC's practices for handling and storage of materials entrusted to us since 1925.

#### **SECURITY**

- Our facility is specially designed for large-capacity storage of cell lines, microorganisms, and other biological materials
- ATCC has a long history of safe, trouble-free operation in storing biological materials
- All materials are stored in liquid nitrogen tanks equipped with monitoring systems and 24-hour surveillance to safeguard stored material

# CONFIDENTIALITY

- All rights to cultures remain with the depositor
- All information concerning deposited material is retained in confidence
- Culture material is available only to the depositor or an individual designated in writing by the depositor

# **OPTIONAL SERVICES**

- Standard safe deposit material can be distributed to third parties with depositor's approval and according to depositor's instructions
- Materials can be destroyed at depositor's written request







# Quality Summary for Standard Safe Deposit

# STORAGE CONDITIONS

ATCC offers three storage temperature options: liquid nitrogen -145°C or lower; -80°C; and 2°C to 8°C cold room. Safe deposit materials are stored in vapor phase of liquid nitrogen tanks and validated by measuring the temperature in the inventory space under actual working conditions.

#### **EQUIPMENT**

Individual freezer, tank and cold room temperatures are monitored and a facility-wide alarm system indicates when temperatures are out of range. The alarm system is monitored by designated ATCC staff and the ATCC security guard 24 hours a day. The alarms are also monitored by an off-site central service, and redundancy includes several levels of staff equipped with pagers and cell phones that are on call for immediate response to any alarm conditions. Back-up units are available if equipment failure necessitates relocation of the inventory.

#### **STAFF**

Repository staff is trained in the proper handling of material stored at cryogenic temperatures to ensure the integrity of the sample at all times, and in good inventory practices for storage, retrieval, and maintenance of these items.

# **SECURITY**

Security staff are on duty at the ATCC facility 24 hours a day, 7 days a week. Access to the liquid nitrogen repository is limited via a controlled and monitored electronic entrance system. The liquid nitrogen freezers containing the safe deposit culture material are locked and accessed only by authorized staff.

10801 University Blvd.

Manassas, VA 20110

# **CONFIDENTIALITY**

Information received by ATCC on cultures submitted for safe deposit will be maintained in confidence to the extent possible. Access to this information as well as the locator codes for the stored culture material is limited to certain individuals. Except as provided by law, information will not be released to any third party without prior written permission from the depositor. Under no circumstances will material be released to any party unless authorized by the depositor.

The identity of all depositors is held in confidence by ATCC. To ensure that this confidentiality is not breached, we take every precaution when requests for information or culture material are received. All requests should be made in writing on the depositor's stationery and signed by an individual who is familiar to ATCC.

#### **PROPRIETY**

All material submitted to ATCC for safekeeping remains the property of the depositor. ATCC will not release the material or use it in any way unless specifically requested in writing by the depositor.

PHONE 800.638.6597 703.365.2700 EMAIL safedep@atcc.org WEB

www.atcc.org



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